



# Board of Directors Minutes

Wednesday, October 26, 2022

## I. Call to Order

Board Chair Glenn Morris called the meeting to order at 4:10 p.m.

## II. Roll Call

The following Board of Directors members were present:

- a. Glenn Morris, Board Chair
- b. Greg Fox, Vice Chair
- c. Danielle Tolentino Tuason, Secretary
- d. Molly Anderson, State Adviser and California Department of Education

The following guests were present:

- e. Shelsy Hutchison, Prospective Board Member
- f. Jeff Jordan, Prospective Board Member
- g. Ryan Underwood, CA FBLA Senior/Executive Director
- h. Rauni Montoya, CA FBLA Finance Manager

## III. Approval of Minutes from February 8, 2022 Meeting

### **Decision:**

Board Vice Chair Greg Fox moved and it was seconded to approve the minutes of the February 8, 2022 meeting as presented. Motion passed unanimously.

## IV. Approval of New Board Members

Danielle Tolentino Tuason presented two new prospective board members for consideration: Shelsy Hutchison from the Tulare County Office of Education and Jeffrey Jordan from the Rescue Agency.

### **Decision:**



Board Chair Glenn Morris moved and it was seconded to extend nominations to Shelsy Hutchison and Jeffrey Jordan for the board. Shelsy Hutchison and Jeffrey Jordan were unanimously approved as new board members for California FBLA.

## V. Updates

### **State Adviser/CDE Update**

State Adviser Molly Anderson reported the following updates from the California Department of Education:

A CTSO Guide has been developed in partnership with other CTSO state advisers in the state. The key elements included in this document are the affiliation process, clarification about involvement from virtual schools, and clarification about which industry sectors feed into the specific CTSOs.

In September, an Adviser Conference was held jointly with DECA in Fresno. It was a great success and the possibility of hosting this event in this model again next year is in discussion.

LDI was a great success. Professional development was made available for advisers. Featured content included MBA research, FBLA Programs, and CTE Teach. The advisers also joined the students in the main space to experience an etiquette lunch, including dining etiquette and professionalism training content. In addition, Molly shared a PowerPoint presentation that was shared with adviser at the LDI adviser meeting. The PowerPoint includes a link to share public comment about the California State Plan for Career Technical Education.

#### **Direction:**

Board members are encouraged to review the powerpoint and access the link to share public comment.

### **Management & Financial Update**

Danielle Tolentino Tuason reported that since the last meeting in February, California FBLA has had multiple successful events, including the State Leadership Conference in Ontario, California, the State Leadership Summit in Moorpark, California, the National Leadership Conference in



Chicago, Illinois the Adviser Conference in Fresno, California, OAT Days for all sections, and the Leadership Development Institute in Orange, California.

In addition, the following financial reports were presented: Statement of Financial Position FY 2021-2022, Budget to Actual FY 2021-2022, Statement of Financial Position YTD 2022-23, Statement of Activity YTD 2022-23. California FBLA is making progress towards financial recovery. At fiscal year-end, net revenue was \$6,485.

## **VI. New Business**

### **a. Proposed Budget FY23**

Danielle Tolentino Tuason presented the proposed organizational budget for FY 23. The proposed budget was based on the organization's performance in the past year, with anticipated growth in participation and expenses due to increased travel to in-person events/meetings

#### **Discussion:**

Board Chair Glenn Morris inquired about the \$10,000 awards sponsorship aligning with the income and expense line items within the budget. He also requested clarification regarding the LDI budget line items. Danielle Tolentino Tuason noted the feedback and will make adjustments in the next version of the budget.

#### **Direction:**

All board members will examine the proposed budget more closely and send feedback and questions to Danielle within a week. Danielle will compile these responses and report back to the board by email a week or two following.

### **b. Contract Proposals for 2022-2023**

Danielle Tolentino Tuason and Ryan Underwood presented the contract proposals from TRI Leadership Resources for the Leadership Development Institute and the annual services agreement for California FBLA 2022-2023 year.

#### **Decision:**



Molly Anderson moved and it was seconded to approve the TRI Leadership - Leadership Development Institute contract as presented. The motion carried with 5 in favor. Danielle Tolentino Tuason abstained from voting (Reason: Conflict of Interest)

**Direction:**

All board members will review the TRI Leadership Annual Services contract for future discussions and decisions. This contract will be an agenda item at the next board meeting.

Board Chair Glenn Morris requests from TRI Leadership Resources clarification on contract language that states "client will provide" since Danielle Tolentino Tuason, in the Chief Operating Officer role, is sometimes acting on behalf of the "client". The board needs clarity for themselves and other leaders / stakeholders about what TRI will do and not do. do and don't do.

c. Calendar 2022-2023

Danielle Tolentino Tuason shared California FBLA's calendar for the year.

d. Board Priorities

**Discussion:**

Board Chair Glenn Morris shared initial proposed priorities for board consideration, including:

- Organizational Structure – Identifying a sustainable work model that is not dependent upon specific incumbents, but rather a model that is sustainable over time. Molly Anderson shared the need for role clarity within the board and management team.
- Financial Health – Identifying ways to improve the overall financial health of the organization.

Board Chair Glenn Morris also shared that there are other board member prospects that Danielle Tolentino Tuason is meeting with.

**Direction:**



All board members, in preparation for the next board meeting, should come prepared to discuss and make decisions on the top 2-3 strategic board priorities for this year.

If board members have other potential board members, direct these to Danielle Tolentino Tuason.

**VII. Next Meeting**

The next meeting will be held on November 29 @ 4:00 p.m. in Zoom. Future meetings will be held in Late January / Early February and Late March / Early April, with exact dates to be scheduled.

**VIII. Adjournment**

The meeting adjourned at 5:35 p.m.