



Board of Directors Meeting Minutes

February 8, 2022 | Via Zoom Meeting

<https://leadable.info/cafbla-zoom> | Meeting ID: 917 3239 9539

Files: [Download Board Meeting Files](#)

CALL TO ORDER

Chair Glenn Morris called meeting to order at 6:43 p.m.

ROLL CALL

The following Board of Directors Members were present:

- Glenn Morris, Chair
- Greg Fox, Vice Chair
- Danielle Tolentino Tuason, Secretary
- Tamara Mallery, Board Member
- Molly Anderson, State Adviser

The following Non-Voting Members present (guests):

- Mike Oechsner, TEAMTRI
- Ryan Underwood, TEAMTRI

APPROVAL OF THE MINUTES OF NOVEMBER 16, 2021

Decision:

Board Vice Chair Greg Fox moved and it was seconded to approve the minutes of the November 16, 2021 meeting as presented. ***Motion passed unanimously.***

UPDATES

CALIFORNIA DEPARTMENT OF EDUCATION / STATE ADVISER UPDATE

State Adviser Molly Anderson provided the following updates:



- We have confirmation that we can expect the usual \$225,000 contract coming from the state department for California FBLA. The contract for 2022-23 is in progress with Molly Anderson, Danielle Tuason, and Ryan Underwood in collaboration to develop. There is an additional CDE contract that will be focused on professional development for business and marketing teachers, with an opportunity to incorporate into content for advisers at the CA FBLA Leadership Development Institute and State Leadership Conference.
- Molly Anderson, Danielle Tolentino Tuason, and Melanie Dias attended the National FBLA Summit on behalf of California FBLA. Molly and Danielle served on panels/facilitation roles on topics including: Affiliation Model, Perkins, and PBL (Collegiate). National FBLA announced that the organization is going through a rebranding. The term PBL for collegiate will be retired and there will be a new brand with style guide as a resource for local and state chapters.

STATE EXECUTIVE STUDENT BOARD UPDATE

State President Arnuv Tandon was not available to attend, however **Chief Operating Officer Danielle Tolentino Tuason reported** that the officers have been dedicated to preparation for Section Leadership Conferences and the upcoming State Leadership Conference. In addition, application processes for the upcoming election for next year's leaders is in progress.

MANAGEMENT & FINANCIAL UPDATE

Chief Operating Officer Danielle Tolentino Tuason provided the Management and Financial Update sharing that this year continues to be a year of recovery for California FBLA. The Management Dashboard report and Financial Reports that were presented are attached.

Discussion:

State Adviser Molly Anderson inquired about when open Section Director positions will be posted and whether any advisers have expressed interest in applying. Chief Operating Officer Danielle Tuason shared that we can post these open positions within the next two weeks and conduct interviews at the State Leadership Conference.



Board Chair Glenn Morris inquired about budget adjustments to account for the shortfalls and State Adviser Molly Anderson inquired about the involvement of all management team members (including section directors) in decisions made on the execution of CA FBLA programming in the budget.

State Staff Members Ryan Underwood, Mike Oechsner, and Danielle Tuason shared additional insight regarding the financials and budget, including budget line items in consideration: Strategic Initiatives, National FBLA State Leadership Summit, adjustment to State Officer Meetings since no in-person meetings have been held this year to date, consider adjusting final board meeting of the year to virtual, and to only cover board travel allocated to the State Leadership Conference. Discussion also included factors involved as it relates to the budget this year: Affiliation dues, Conference attendance (which can be impacted by COVID), and State Leadership Conference decisions (Such as online testing prior to conference versus bringing devices to conference) California FBLA is still in recovery and more time will be needed to improve its financial position.

Direction:

Chief Operating Officer Danielle Tolentino Tuason will ask section directors their planned status for the upcoming 2022-2023 school year so that any vacant positions can be posted in preparation for interviews at the State Leadership Conference.

NEW BUSINESS

CALIFORNIA FBLA ANNUAL FINANCIAL AUDIT

Board Chair Glenn Morris requests the establishment of a Board Audit Committee for the upcoming audit required and funded by the California Department of Education. The year that will be audited is the 2020-2021 fiscal year and it needs to be completed during the 2021-2022 fiscal year.

Discussion:



Recommendation in the short term for this first audit is to work with an audit firm currently working with our sister Career and Technical Student Organizations to expedite the start of this process. In the long term, it is also recommended for California FBLA to extend an RFP to identify the audit firm for future years.

Direction:

A committee of two board members will be appointed following the meeting.

SPONSORSHIP

Board Chair Glenn Morris requests the convening of the Sponsorship Committee. The committee will be appointed via email and the next meeting is February 21, 2022 at 4:30 p.m.

BOARD MEMBER PROSPECTS

New board member prospects will be invited to the State Leadership Conference.

Board Chair Glenn Morris recommends that the prospective board members be individuals who are familiar with FBLA's mission and purpose. (For example alumni or other active partners active at the local or section levels.)

Molly Anderson expressed having representation from the educational field on the board.

Direction:

Identify alumni state officers from 10+ years ago through social media and inquire with National FBLA about any alumni from other states who have moved to California. Inquire with Section Directors for their recommendations for board members.

UPCOMING CONFERENCE

- i. Section Leadership Conferences
 1. Central, Gold Coast, Inland, Southern Sections – February 12
- ii. State Leadership Conference – April 7 – 9 in Ontario



1. **Seeking scholarship reviewers. Interested board members should contact Danielle Tuason for more information.**
 - iii. National Leadership Conference – June 29 – July 2 in Chicago
- II. Next Meeting – May 21, 2022 (All Day Retreat)
- III. Adjournment 8:03 p.m.